

**Grazebrook Primary School**  
**COVID19 Outbreak Management Plan**

<b>Approved by: Nicole Reid</b>	<b>Date: 12<sup>th</sup> November 2021</b>
<b>Last Reviewed:</b>	<b>Date: 12<sup>th</sup> May 2022 or earlier if circumstances change</b>
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## Introduction

This plan is based on the **contingency framework** for managing local outbreaks of COVID-19 and the **schools operational guidance**, provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), UK Health Security Agency (UKHSA) health protection team or the national government. It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
  - There are 5 positive cases among pupils or staff who are likely to have mixed closely within a 10-day period
  - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission.
- As part of a package of measures responding to a 'variant of concern' (VoC).
- To prevent unsustainable pressure on the NHS.

## Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of Public Health or the Health Protection Team. Mrs Katie Beecroft, the head teacher, will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687) and Hackney Council Health and Safety Department (testandtrace@hackney.gov.uk).

## Testing

If recommended, we will increase the use of home testing by staff and will also encourage members of the community to increase the testing of family members at home.

## **Other measures**

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email, letters sent home with pupils and direct text messaging once a decision has been made.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances
- Any other event that are a risk to public health

If recommended, we will:

- Sanitise and deep clean the affected areas.
- Minimise staff gatherings – including the reintroduction of online meetings, restrict numbers in communal spaces and potentially reintroduce a shift pattern in working practices for vulnerable staff.
- Minimise family mixing on site and reintroduce virtual parent consultations and webinars rather than workshops.
- Reintroduce social distancing in communal spaces between staff.
- Reintroduce the wearing of face masks for all families and visitors on the school premises.
- Reintroduce staff wearing masks in all communal spaces
- Encourage all staff to take twice weekly lateral flow tests.
- Provide additional soap in all classrooms, staff rooms and toilets to encourage hand washing.
- Ensure children to regularly wash and/or sanitise their hands and timetable this for all children.
- Continue with enhanced cleaning in the middle of the day as well as at the end of the day.
- Reintroduce bubbles, to reduce mixing between groups.

## **5. Attendance restrictions**

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

### **5.1 Eligibility to remain in school**

If restrictions are recommended, we will stay open for:

- Vulnerable pupils.

- Children of critical workers (as previously defined by the governments key worker list). Families will be asked to apply via a Google form and will be offered a place according to the local authority priority list which will be shared with the Google form.

## 5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education. We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. This will be via the school's catering unit providing packed lunches for collection OR if advised to reinstate a school food voucher.

## 5.3 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective. We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted directly via the school office number 020 8802 4051.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for coordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence.
- Encourage attendance.
- Make sure vulnerable pupils can access appropriate education and support while at home.
- Maintain contact, and check regularly that the pupil is able to access remote education provision.
- Provide 1:1 regular video calls.