



Grazebrook Primary School
Lordship Road, London N16 0QP
Telephone: 0208 802 4051

GBoffice@newwavefederation.co.uk
Executive Headteacher: Ms Nicole Reid
Headteacher: Mrs Katie Beecroft

Tuesday 22nd September 2026

Dear Parents/Carers,

Introducing Synergy Education & Welfare Service (SEWS)

We would like to inform you that we are now working in partnership with **Synergy Education & Welfare Service (SEWS)** to support us in maintaining high standards of pupil attendance and punctuality and reducing persistent absenteeism.

As you are aware, we have high expectations in all areas of school life, and attendance is no exception. Regular attendance is essential to a child's education, progress and achievement. Whilst the aim is for every pupil to achieve 100% attendance, we recognise that there will be occasions when absence is unavoidable, such as illness.

As part of our partnership with SEWS, an **Education Welfare Officer (EWO)** will work closely with the school, pupils and families where there are concerns regarding attendance and/or punctuality.

The EWO's involvement may include **sending attendance letters, making telephone calls, meeting with parents/carers and carrying out home visits**. This work is intended to identify any barriers affecting attendance, provide appropriate support and work with families to achieve and sustain improvements.

Where attendance does not improve or unauthorised absences continue to accumulate, **SEWS will work alongside the school and, where appropriate, the Local Authority to consider further action. This may include statutory action where the relevant criteria are met.**

Parents and carers are also reminded that leave of absence during term time will not normally be authorised. Only the school can authorise a leave of absence, and this will only be granted where the school considers there to be exceptional circumstances.

We look forward to working with SEWS and our families to ensure that all pupils benefit from regular and punctual attendance at school.

If you require any further information regarding attendance and/or punctuality, please contact the school or refer to our Attendance Policy.

Kind regards,

Katie Beecroft
HEADTEACHER

